Commercial List 1

Law Society of Ontario

May 28, 2019

## Practice Management for Litigators (REPLAY)

A robust practice management plan is key to your practice's smooth operation. Have you met all of the obligatory bookkeeping requirements? Have you considered measures to deal with workplace harassment issues, or given thought to whether you're addressing equality and diversity concerns in your firm? Are you familiar with unbundling of services and what that entails? This Law Society of Ontario program can help with the answers. Whether you work in a big or small firm, they give you the necessary tools to review and refine your practice protocol to keep your confidence high.

- Organize your files to avoid missing deadlines or limitation periods
- Learn best practices for modelling, teaching, training, and delegating to staff
- Determine expectations for conflict-checking systems, hiring practices, and client service and communication
- Consider the pros and cons of different service models for clients in limited retainers

Continue reading: <a href="https://store.lso.ca/practice-management-for-litigators-replay-2">https://store.lso.ca/practice-management-for-litigators-replay-2</a>

